B.A. General Programme

In addition to Compulsory courses (Language Cores and Ability Enhancement Compulsory Courses) a student has to select **two** disciplines as main disciplines (E.g., Discipline -A & Discipline-B) and **one** discipline as Generic Elective (GE) (Discipline-C). In the table given below **English is shown as Discipline A**.

Discipline: ENGLISH (General)

Abbreviations: English (Gen) = ENGG, Core = C, Ability Enhancement Compulsory = AEC, Skill Enhancement Course=SEC, Generic Elective=GE, Discipline Specific Elective= DSE, Internal Assessment= IA, End Semester Examination= ESE, Lecture=Lec., Tutorial=Tu. and Practical = Pr.

Structure of the Syllabus

SEMESTER - I

	SEIVIESI							
Course	Course Title	Credit		Ma	ırks	No. of teach	ning ho	ours
Code					1			
			I.A.	ESE	Total	Lec	Tu	Pr
101-ENGG-C-1	Discipline A:	6	10	40	50	5	1	-
	Contexts of British Literature and							
	Culture							
102-** -C-1	Discipline B: Core I	6	10	40	50	5	1	-
	•							
103- LC1-BNG-1	Bengali-I	6	10	40	50	5	1	-
104- AEC1-	Environmental Studies	2	10	40	50	1	1	-
ENVS								
	Total =	20	40	160	200	16	4	-

^{**} Discipline code

SEMESTER - II

	SEIVIE	DILI						
Course	Course Title	Credit		Ma	ırks	No. of teach	ing ho	ours
Code			I.A.	ESE	Total	Lec	Tu	Pr
			I.A.	ESE	Total	Lec	Tu	П
201- ENGG-C-2	Discipline A: Poetry	6	10	40	50	5	1	-
202- **-C-2	Discipline B Core II #	6	10	40	50	5	1	-
203-LC1-BNG-2	Bengali-II	6	10	40	50	5	1	-
204- AEC2-	One from pool of AEC2-MIL	2	10	40	50	1	1	-
ENG/BNG	(English/ Bengali)							
Total =		20	40	160	200	16	4	-

^{**} Discipline code

SEMESTER - III

Course Code	Course Title	Credit	Marks No. of hours					
			I.A.	ESE	Total	Lec	Tu	Pr
301- ENGG -C-3	Discipline A: Drama	6	10	40	50	5	1	-
302-**-C-3	Discipline B Core III	6	10	40	50	5	1	-
303-LC2-ENGG-1	English-1	6	10	40	50	5	1	-
304-ENGG-SEC-1	Discipline A : Business Communication	2	10	40	50	1	1	-
	Total =	20	40	60	200	16	4	-

^{**} Discipline code

SEMESTER - IV

Course	Course Title	Credit		M	arks	No. of teachi	ng ho	urs
Code			T A	FOE	7 0 . 1	·		
			I.A.	ESE	Total	Lec	Tu	Pr
401-ENGG-C-4	Discipline A:English Fiction & Non-	6	10	40	50	5	1	-
	Fiction							
402-** -C-4	Discipline B Core IV	6	10	40	50	5	1	-
403-LC2-ENGG-2	English-2	6	10	40	50	5	1	-
404-**-SEC-1	Discipline B SEC-I	2	10	40	50	1	1	-
		20	40	160	200	16	4	-
	Total =							

^{**} Discipline code

$\underline{SEMESTER-V}$

Course Code	Course Title	Credit	Marks No. of Teachours		hing			
			I.A.	ESE	Total	Lec	Tu	Pr
501-ENGG-DSE- 1A Or 501-ENGG-DSE- 1B	Basics of English Language OR Criticism & Theory	6	10	40	50	5	1	-
502-** -DSE- 1A Or 502-** -DSE- 1B	A. Discipline B OR B. Discipline B	6	10	40	50	5	1	-

503- ** -GE-1	One from pool of Generic Electives (Discipline- C)	6	10	40	50	5	1	-
504-ENGG-SEC-2	Discipline A: Soft Skills	2	10	40	50	1	1	-
	Total =	20	40	160	200	16	4	1

^{**} Discipline code

SEMESTER - VI

Course Code	Course Title	Credit	Marks No. of Teaching Hours					
			I.A.	ESE	Total	Lec	Tu	Pr
601-ENGG-DSE- 2A Or 601-ENGG-DSE- 2B	Detective Literature OR Partition Literature	6	10	40	50	5	1	-
602-** -DSE-2A Or 602-**-DSE-2B	A. Discipline B OR B. Discipline B	6	10	40	50	5	1	-
603-** -GE-2	One from pool of Generic Electives(Discipline-C)	6	10	40	50	5	1	-
604-**-SEC-2	Discipline B SEC-2	2	10	40	50	1	1	-
	Total =	20	40	160	200	16	4	

^{**} Discipline code

Discipline Core Course (DC)

Semester-I (Credits-6, Total Marks-50)

101-ENGG-C-1 (A-1/B-1) Contexts of British Literature and Culture:

Thrust Areas

- i. Periods and Features
- ii. Themes, Concepts and Contexts
- iii. Dates, Events and Influences
- iv. Schools and Movements
- v. Genres, Writers and Works
- 1. From Renaissance to Puritan Interregnum(1558-1660)
- 2. From Restoration to the French Revolution(1660-1789)
- 3. Romantic age and Victorian Age(1789-1901)
- 4.Early Twentieth Century Literature(1901-1945)

Instructions: Students shall answer four essay type questions(taking one from each unit), carrying 10 marks each in about 300 words each. From each of the four units two questions shall be set with internal choices ($10 \times 4 = 40$).

RECOMMENDED READING LIST:

- 1. English Social and Cultural History: An Introductory Guide and Glossary, by Bibhash Choudhury, PHI, 2010
- 2. A History of English Literature: Traversing the Centuries, by Aditi Chowdhury and Rita Goswami, Orient BlackSwan, 2014
- 3. English literature in Context, Edited by Paul Poplawski, Cambridge University Press, 2018
- 4. History of English Literature by Edward Albert,5thed, Oxford University Press, 2017

5. A Short History of English Literature by Ifor Evans, Penguin, 2015

Semester-2 (Credits-6, Total Marks-50)

201-ENGG-C-2 (A2/B2) POETRY

UNIT1:

A. William Shakespeare: 'Sonnet no 18', 'Sonnet no 130'

B. John Donne 'The Good Morrow', 'Anniversary'

C. John Milton 'On His Blindness', 'To Shakespeare'

D. William Blake 'The Lamb', 'The Tyger'

UNIT2:

William Wordsworth: 'The Solitary Reaper', 'To the Skylark'

Samuel Taylor Coleridge: 'This Lime Tree Bower My Prison', 'Genevive'

Percy Bysshe Shelley: 'The Cloud', 'One Word is Too Often Profaned'

John Keats: 'To One Who Has been Long In City Pent', 'To Autumn'

UNIT 3:

Alfred Tennyson: 'Ulysses', 'Crossing the Bar'

Robert Browning: 'The Last Ride Together', 'A Grammarian's Funeral'

Matthew Arnold: 'Dover Beach', 'Growing Old'

Thomas Hardy: 'Darkling Thrush', 'Neutral Tones'

UNIT4:

W.B. Yeats: 'The Lake Isle of Innisfree', 'No Second Troy'

T. S. Eliot: 'Preludes', 'Marina',

Wilfred Owen: 'Anthem for the Doomed Youth', 'Futility'

W.H. Auden: 'The Unknown Citizen', 'Lullaby'

INSTRUCTION: i) From each of the four units, students shall answer one short-essay type question out of four, in about 250 words, carrying 8 marks. From each unit, four short essay type questions shall be set, taking one from each of the constituent poets (8 x 4=32)

ii) From each of the four units, students shall answer one short type question out of four, in about 60 words, carrying 2 marks. From each unit, four short type questions shall be set, taking one from each of the constituent poets (2 x 4=8)

Recommended Reading List:

Semester 3 (Credits-6, Total Marks-50)

301-ENGG-C-3 (A3/B3) DRAMA

Unit1:

William Shakespeare Macbeth or Twelfth Night

Unit 2:

William Congreve *The Way of the World* or Aphra Behn *The Rover*

Unit 3:

Oliver Goldsmith She Stoops to Conquer or Richard Brinsley Sheridan The Rivals

Unit 4:

George Bernard Shaw Arms and the Man or John Galsworthy Justice

Instruction: i. From each of the four units, students shall answer one short-essay type questions, out of four, in about 250 words, carrying 8 marks. From each unit four short- essay type questions shall be set taking two from each of the constituent texts.(8x4=32)

ii.From each of the four units, students shall answer one short type question, out of four, in about 60 words, carrying 2 marks. From each unit four short type questions shall be set taking two from each of the constituent texts.(2x4=8)

RECOMMENDED READING LIST:

- 1. Oxford School Shakespeare: Macbeth, O.U.P. 2003
- 2. Oxford School Shakespeare: Twelfth Night, O.U.P. 2010
- 3. The Way of the World edited by Kajal Sengupta, Oxford University Press, 1997
- 4. Oxford Student Texts: Aphra Behn: The Rover edited by Diane Maybank, Oxford University Press, 2007
- 5. She Stoops to Conquer (Dover Thrift Editions), Dover Publications, 1991
- 6. The Rivals ed by Tiffany Stern, Bloomsbury, 2015
- 7. Arms and the Man ed by A.C. Ward, Orient Blackswan, 2011
- 8. Justice by John Galsworthy, Reprint, Createspace Independent Pub, 2014

401-ENGG-C-4 (A4/B4): ENGLISH FICTION AND NON-FICTION

UNIT1: Francis Bacon 'Of Travel', 'Of Friendship', 'Of Love'

OR

Charles Lamb: 'Two Races of Men', 'New Year's Eve', 'The Old and the New School Masters'

UNIT2: Thomas De Quincey: 'Joan of Arc', 'Literature', 'On the Knocking at the Gate in Macbeth'

OR

George Orwell: 'A Hanging', 'Shooting an Elephant', 'Bookshop Memories'

UNIT3: Joseph Conrad: 'The Lagoon', 'An Anarchist', 'The Informer'

OR

James Joyce: 'The Sisters', 'An Encounter', 'Araby'

UNIT 4: William Somerset Maugham: 'The Kite', 'The Lotus Eaters', 'The Wash-Tub'

OR

Katherine Mansfield: 'The Fly', 'The Garden Party', 'Bliss'

RECOMMENDED READING LIST:

- 1. The Collected Short Stories of Katherine Mansfield, Wordsworth Classics, 2006
- 2. Selected Short Stories of Joseph Conrad edited by Keith Carabine, Wordsworth Classics, 1996
- 3. Collected Short Stories Volume 4 by Somerset Maugham, Vintage, 2002
- 4. Dubliners ed by Jeri Johnson, Oxford University Press, 2000
- 5. The Collected Works of Thomas De Quincey, PergamonMedia, 2015
- 6. The Essays by Francis Bacon, Penguin, 1985
- 7. The Essays of Elia by Charles Lamb, Macmillan, 1930
- 8. Shooting an Elephant and Other Essays by George Orwell, Penguin, 2009

Instruction: i. From each of the four units, students shall answer one short-essay type questions, out of four, in about 250 words, carrying 8 marks. From each unit four short- essay type questions shall be set taking two from each of the constituent authors.(8x4=32)

ii. From each of the four units, students shall answer one short type questions, out of four, in about 60 words, carrying 2 marks. From each unit four short type questions shall be set taking two from each of the constituent authors.(2x4=8)

Discipline Specific Electives (DSE)

General Instructions:

- 1.Each one of the courses shall carry 50marks or 6 credits.
- 2. Each one of the courses shall consist of two sections, Section –A and Section-B.

3.In Section-A of a Course students shall answer 4 Short Essay type questions taking one out of two from each of the four units, carrying 8 marks each in about 250 words each, and 4 short type questions taking one out of two from each of the four units carrying 2 marks each in about 60 words each. (Except Paper I:Basics of English Language and II:

Criticism and Theory)

4.In Section-B, by way of internal assessment, students shall face a Contact Evaluation Test (CET) carrying 6 marks, and shall be evaluated on the basis of her/his class attendance, out of 4 marks.

Semester: V

501-ENGG-DSE-1A: BASICS OF ENGLISH LANGUAGE

UNIT	CONTENTS
1.	Phonetics:
	a) Speech Organsb) Vowel Sounds and Consonant Sounds

	c) Stress and Intonation
	d) Phonetic Transcription
2.	Rhetoric
3.	Prosody
4.	Philology
	a) General Features of English: Assets and Liabilities of English
	b) Consonant Shift and Stress Shift
	c) Scandinavian influences
	d) French influences
	e) Latin and Greek influences
	f) American influences
	g) Makers and makings of English language: Christianity and the
	Bible, Chaucer, Shakespeare, Milton, Johnson, Science and Commerce,
	Imperialism, Globalization

INSTRUCTIONS:

Unit 1:Students shall be required to answer 2 questions out of 4 carrying 5 marks each (5x2=10) to be set from each **one** of the **four**subunits, following the flexible question pattern as given below (Subunit-wise):

- a) Students shall write short notes on the function of any 2 of the speech organs, out of 5, in the production of speech sounds with examples: $2.5 \times 2=5$.
- b) Students shall give Three-term label description of 2speech soundsout of $5:2.5 \times 2=5$.
- c) Students shall answer 1 question out of 2 on "stress" and "intonation": 5x1=5

d) Students shall give phonetic transcription of 5 wordsout of ten: 1x 5=5.

Unit II: Students shall be required to identify and explain both figures of speech and tropes from any 5 out of 10,

carrying 2 marks each: 2x5=10.

Unit III: Students shall be required to scan any one of the verse passages out of two, mention the meter and

indicate variations, if any, carrying ten marks.

Unit IV:Students shall be required to write 2 short notes out of 5 carrying 5 marks each in about 100

words:**5x2=10**.

RECOMMENDED READING LIST:

1. Basic Phonetics by M.K.C. MacMahon, Glasgow: University of Glasgow Press, 1993

2. An Introduction to English Phonetics by Richard Ogden, Edinburgh University Press, 2009

3. Basics of Phonetics and English Phonology by Frank Lorenz, Logos-Verl, 2012

4. English Phonetics and Phonology: A Practical Course, 4th ed, by Peter Roach, Cambridge University Press,

2010

5. *Metre, Rhyme and Free Verse* by G.S. Fraser, Reprint, Routledge, 2017

6. The Metres of English Poetry by Enid Hamer, Booksway, 2014

7. A Handbook of Rhetoric and Prosody by Jaydip Sarkar and Anindya Bhattacharya, Orient Blackswan, 2018

8. An Outline History of The English Language by F.T. Wood, Reprint, Trinity, 2012

9. A History of the English Language by A.C. Baugh and Thomas Cable, 6th ed, Routledge, 2012

10. The Story of English in India by N. Krishnaswamy, Lalitha Krishnaswamy, Cambridge University Press,

2006

501-ENGG-DSE-1B: CRITICISM AND THEORY

10

UNIT	CONTENTS
1.	SCHOOLS OF LITERARY CRITICISM
	a. Mimetic
	b. Pragmatic
	c. Expressive
	d. Objective
	*Definitions, Features, Major Exponents, Major Works
2.	SCHOOLS OF LITERARY THEORY
	a. Marxist Theories
	b. Feminist Theories
	c. Poststructuralist Theories
	d. Postcolonialist Theories
	*Definitions, Features, Major Exponents, Major Works
3.	A.
	Types: Ballad, Biography and Autobiography, Comedy, Dramatic Monologue,
	Elegy, Epic, Essay, Farce and Melodrama, Lyric, Mock Epic, Novel, Ode,
	Pastoral, Poetic Drama, Romance, Satire, Short Story, Sonnet, Tragedy,
	Tragicomedy

B. Terms: Alienation, Ambiguity, Ambivalence, Author and Reader, Base-Superstructure, Bricolage, Center-Margin ,Discourse, Essentialism, Ethnicity and Ethnocentrism, The Gaze, Gender and Sexuality, Hegemony, Hybridity, Ideology, Other/other, Self, Sign, Text, Unconscious. **CRITICAL PRACTICE:**

Close-Reading of one verse passage.

OR

Close-Reading of one prose passage.

Instructions:

Unit1- Students shall answer 1 essay type question, out of 3, in about 300 words, carrying 10 marks (10x 1=10)

Unit2- Students shall answer 1 essay type question, out of 3, in about 300 words, carrying 10 marks (10x 1=10)

Unit3- Students shall write two short-notes out of six, taking one from each section(A and B), in about 150 words, carrying 5 marks each, to be set taking 3 from each section (5 x 2=10)

Unit-4- Students shall attempt close-reading of any 1 passage, out of 2, carrying 10 marks (10x 1=10)

Recommended Reading List:

- 1. *The Mirror and the Lamp: Romantic Theory and the Critical Tradition* by M.H.Abrams, New York: Oxford University Press,1972. Print.
- 2. A Glossary of Literary Terms by M.H.Abrams.& Geoffrey Harpham, 11th ed. New Delhi: Cengage Learning, 2012. Print.
- 3. Beginning Theory by Peter Barry, 3rd Edition. New Delhi: Viva,2012. Print.
- 4. A History of Literary Criticism by Harry Blamires, New Delhi: Macmillan India, 2009. Print.
- 5. *The Penguin Dictionary of Literary Terms and Literary Theory* by J.A.Cuddon& M.A.R Habib, 5th ed. New York: Penguin,2015. Print.
- 6. Critical Approaches to Literature by David Daiches, Montana: Kessinger Publishing, 2007. Print.
- 7. *A Handbook of Critical Approaches to Literature*ed by Wilfred Guerin, *et al.*5th ed. New York: Oxford University Press, 2005. Print.
- 8.A Glossary of Contemporary Literary Theory by Jeremy Hawthorn, 4th ed. London: Hodder Education, 2000. Print.
- 9. *Literary Theory: A Practical Introduction* by Michael Ryan, 3rd ed. West Sussex: Wiley-Blackwell, 2017. Print.
- 10. A Reader's Guide to Contemporary Literary Theory by Raman Selden, Peter Widdowson, and Peter

Brooker. 5th ed. New York: Longman, 2005. Print.

- 11. *Literary Criticism: a Short History* by William K.Wimsatt&Cleanth BrooksNew Delhi: Oxford & IBH Publishing,1957.
- 12. Key Terms in Literary Theory by Mary Klages, Continuum, 2012
- 13. *Critical Terms for Literary Study*ed byThomas McLaughlin, Frank Lentricchia, 2nded, University of Chicago Press, 1995

Semester VI:

601-ENGG-DSE-2A: Detective Literature

UNIT	CONTENTS
1.	Wilkie Collins: The Woman in White
2.	Mildred Augustine WirtBenson: The Hidden Staircase
3.	Raymond Chandler: The Big Sleep
4.	SaradinduBandyopadhyay: The Quills of the Porcupine

Recommended Reading List:

- 1. The Woman in White edited by John Sutherland, Oxford University Press, 2010.
- 2. Wilkie Collins and Other Sensation Novelists by Nicholas Rance, Palgrave Macmillan, 1991.

- 3. The Hidden Staircase by Mildred A Wirt, Reprint, Penguin, 2012
- 4. Girl Sleuth: Nancy Drew and the Women Who Created Her by Melanie Rehak, Houghton Mifflin Harcourt, 2005
- 5. The Annotated Big Sleep edited by Owen Hill, Pamela Jackson, and Anthony Rizzutto, Vintage, 2018.
- 6. The World of Raymond Chandler edited by Miriam Gross, A & W Publishers, 1977.
- 7. The Menagerie and Other Byomkesh Mysteriestr by SreejataGuha, Penguin, 2006
- 8. The Manichean Investigators: A Postcolonial and Cultural Rereading of the Sherlock Holmes and ByomkeshBakshi Stories by Pinaki Roy, Sarup Publications, 2008
- 9. The Cambridge Companion to Crime Fiction edited by Martin Priestman, Cambridge University Press, 2003.
- 10. Crime Fiction Since 1800: Detection, Death, Diversity by Stephen Knight, Palgrave Macmillan, 2010.

601-ENGG-DSE-2B: PARTITION LITERATURE

UNITS	CONTENTS
1.	Jyotirmoyee Devi: The River Churning (Epar Ganga Opar Ganga)
2.	Intizar Hussain: Basti
3.	a) DibyenduPalit, 'Alam's Own House', tr. Sarika Chaudhuri
	b)ManikBandhopadhyay, 'The Final Solution', tr. Rani Ray
	c)Sa'adat Hasan Manto, 'Toba Tek Singh',tr. M. Asaduddin
	d)MeghnaGuhathakurta's 'Two Women, One Family'
4.	a) W. H. Auden 'Partition'

- b)Faiz Ahmad Faiz, 'For Your Lanes, My Country' tr. By Riz Rahim
- c)Gulzar, 'Toba Tek Singh', tr. Anisur Rahman
- d) NabanitaKanungo 'Her Thighs Still Smell of Milk'

Recommended Reading List:

- 1. Basti by Intizar Hussain, tr. Frances W. Pritchett, Rupa, 1995
- 2. Train to Pakistan by Khushwant Singh, Penguin India, 2016
- 3. No Woman's Land: Women from Pakistan, India and Bangladesh Write on the Partition of India edited by Ritu Menon, Women Unlimited, 2004
- 4. Bengal Partition Stories: An Unclosed Chapter, ed. Bashabi Fraser, Anthem Press, 2008
- 5. Mapmaking: Partition Stories from Two Bengals, ed. DebjaniSengupta, Srishti, 2003
- 6. Black Margins: Manto, tr. M.Asaduddin, Katha, 2003
- 7. In English: Faiz Ahmad Faiz, A Renowned Urdu Poet, tr. and ed. RizRahim, Xlibris, 2008
- 8. Translating Partition, ed. Tarun Saint et. al. Katha, 2001
- 9. The Other Side of Silence: Voices from the Partition of India by Urvashi Butalia, Kali for Women, 2000
- 10. Bengal Divided: The Unmaking of a Nation (1905-1971) by Nitish Sengupta, Penguin, 2012
- 11. Partition: The story of Indian independence and the Creation of Pakistan in 1947 by Barney White-Spunner, Simon & Schuster Ltd, 2018
- 12. South Asian Partition Fiction in English: From Khushwant Singh to Amitav Ghosh by Rituparna Roy,
 Amsterdam University Press, 2011
- 13. South Asian Literature in English: An Encyclopedia. Ed. Jaina C. Sanga., Greenwood Press, 2005
- 14. Barbed Wire edited by JayitaSengupta, Routledge, 2012

Ability Enhancement Compulsory Course (AEC/MIL)

SEMESTER: II(Credits-6, Total Marks-50)

204- AEC2- ENG: Communicative English/MIL

Units	Items	Marks
1. Grammar:	 i. Articles & Prepositions ii. Tenses, Auxiliaries, Modals iii. Numbers & Genders iv. Subordination & Coordination v. Word Formation 	10
2. Vocabulary	i.Synonyms& Antonyms ii.Same Words in different Parts of Speech iii.Homonyms, Homophones and Homographs iv.One Word Substitution v.Collocations	10
3. Comprehension of a prose Passage	i. True/False ii. Re-arrange iii. Question and answers from the passage iv. Word meaning v. Textual Grammar	10
4. Comprehension of a verse passage	i. True/False ii. Re-arrange iii. Question and answers from the passage iv. Word meaning v. Textual Grammar	10
5. Internal Assessment (Assignments -6 + Attendance- 4)		10

Instructions: The students are required to answer 40 multiple choice questions carrying 1 mark each comprising 10 questions from each of the 4 units of which 2 questions shall be set from each item of the units. Internal assessment shall stress on the speaking/listening skill, assignments, group activities etc.

Recommended Reading:

- 1. Oxford Guide to English Grammar by John Eastwood. Oxford University Press, 2002
- 2. Oxford English Grammar: the advanced guide answer book. by B. Hathorn, L. Hoepner, B. Jeffery & M. Steynberg with J. Linnegar. Oxford University Press, 2002
- 3. Oxford Collocation Dictionary, 2009
- 4. English Collocations in Use: How Words Work Together for Fluent and Natural English by Felicity O'Dell and Michael McCarthy. Cambridge University Press, 2011
- 5. 501 Reading Comprehension Questions (3rd Edition), Learning Express, New York, 2006.
- 6. Fluency in English Part I & II, by Promodini Varma, Oxford University Press, 2006
- 7. Business English, Pearson Education, 2008. University of Delhi
- 8. Developing Language Skills-2 Ed. S.C. Sood et al. Spantech, Delhi 1992
- 9. Foundation English, Book II and III, Edited by Tara Chadha et al., Publication Division, Delhi University.
- 10. Developing Language Skills-1 Ed. S.C. Sood et al. Spantech, Delhi 1991
- 11. English at the Workplace Parts 1 and 2, Edited by Promodini Varma et al., Oxford University Press, 2006.
- 12. Strengthen Your English, M. Bhaskaran and D. Horsburgh, Oxford University Press, Delhi 1973

Skill Enhancement Course (SEC): SEC1/SEC2 (A1/B1)

Paper 304-ENGG-SEC-1: Business Communication (Credits-6, Total Marks-50)

- 1. Introduction to the essentials of Business Communication: Theory and practice
- 2. Writing minutes of meetings
- 3. E-correspondence
- 4. Writing a project report
- 5. Making oral presentations (Viva for internal assessment)

Unit1: Students shall write 2 Short Notes out of 5 carrying 5 marks each in about 150 words each. (5x2=10)

Unit2: Students shall draft the minutes of a meeting from the given descriptions of the matters discussed in the same. Students shall make the choice out of 2 such descriptions. (10x1=10)

Unit3: A. Students shall write a reply to an email from the given text. Students shall make the choice out of the two given texts (5x1=5)

B. Error corrections of sentences and spellings. Students shall correct the errors in the given sentences and words(10 out of 20). (10x .5=5)

Unit4: Students shall write a project report from details provided (1 out of 2). (10x1=10)

Unit5: By way of internal assessment, students shall face a Contact Evaluation Test (CET) carrying 6 marks, and shall be evaluated on the basis of her/his class attendance, out of 4 marks.

Recommended Reading List:

- 1. The Essence of Effective Communications by F.Ladlow and R.Panton, Prentice Hall, 1995
- 2. Basic Business Communication Skills for Empowering the Internet Generation by M.E.Flatley and R.V.Lesikar, Tata McGraw Hill Education, 2008
- 3. Contemporary Business Communication by Scot Ober,5th ed, Dreamtech Press, 2004
- 4. Business Communication by R.C. Bhatia, 2nd ed, Ane Books Pvt Ltd, 2009
- 5. How to Write Dissertations & Project Reports by Kathleen McMillan, Pearson, 2013
- 6. Writing Meeting Minutes and Agendas; Taking Notes of Meetings, Sample Minutes and Agendas, Ideas for Formats and Templates: Minute Taking Training by Heather Baker, Universe of Learning Ltd, 2010

SEC 2: (Credits-6, Total Marks-50) SEC3/SEC4 (A2/B2)

504-ENGG-SEC-2:Soft Skills

Emotional Intelligence

Adaptability

Problem solving

Teamwork and Leadership

Unit1: Students shall answer 1 essay type question, out of 3, in about 300 words, carrying 10 marks each (10x1=10).

Unit2: Students shall analyse and record their response to given situations (5 out of 10), carrying 2 marks each (2x5=10).

Unit3: Students shall analyse and record their response to given situations (2 out of 5), carrying 5 marks each (5x2=10).

Unit4: Students shall record their response to given situations / problems (2 out of 5), carrying 5 marks each (5x2=10).

Recommended Reading List:

- 1. English and Soft Skills by S.P. Dhanavel. Orient BlackSwan 2013
- 2. The Ace of Soft Skills: Attitude, Communication and Etiquette for Success by Gopalaswamy Ramesh, Pearson, 2013
- 3. Personality Development and Soft Skills by Barun Mitra, 2nd ed, Oxford University Press, 2016
- 4. Communication Skills by Sanjay Kumar and Pushp Lata, Oxford University Press, 2015
- 5. Leadership + Teamwork = Success by Aarti Gaurav, Buzzingstock Publishing House, 2014

Generic Electives: (ONLY FOR STUDENTS SELECTING ENGLISH AS DISCIPLINE-C)

SEMESTER-V (Credits-6, Total Marks-50)

503-ENGG-GE-1:

LANGUAGE, LITERATURE, AND CULTURE

- 1. Language:
- A. Language and communication
- i) Language and its utility
- ii) Language and its function: speaker, audience, and message
- iii) Language and writing
- B. Language and society: Class, gender, ethnicity and identity
- C. Language variation: Dialect, slang, standard and non-standard language
- D. India: Linguistic diversity and the place of language
- i) Bilingualism and multilingualism
- ii) National language, official language, and link language

$^{\circ}$	O 1.
٠,	Culture
<i>Z</i> .	Cumure

- i) Objectives of culture and concept of Multiculture
- ii) Culture and mass media: dissemination, advertisement, commodification, and ideology
- iii) Cultural diversity
- IV) Cultural homogenisation and hegemony
- 3. Literature
- A) Literature and Marginality

Kamala Das: 'Home is a concept'

Meena Kandasamy: 'Narration'

B) Literature and Environment

Ruskin Bond 'The Cherry Tree'

C) Literature and the Nation

Rabindranath Tagore: 'Nationalism in India'

D) Literature and Globalization

Jhumpa Lahiri: 'Mrs. Sen's'

- 4. Points of intersection
- i) Time and place
- ii) History and memory
- iii) Alienation and agency
- iv) Culture and Identity

Recommended Reading List:

1. *The English Paradigm in India: Essays in Language, Literature, and Culture* ed by Sweta Rao Garg and Deepti Gupta, Palgrave Macmillan, 2017

- 2. Multiculturalism, Multilingualism and the Self: Literature and Culture Studies ed by LeszekDronget al, Springer, 2017
- 3. Language Form and Language Function by Frederick J. Newmeyer, MIT Press, 2000
- 4. Language, Culture, and Society: Key Topics in Linguistic Anthropology ed by Christine Jourdan, Kevin Tuite, Cambridge University Press, 2006
- 5. Dialect and Language Variation ed by Michael D. Linn, Academic Press, 1986
- 6. Style: Language Variation and Identity by Nikolas Coupland, Cambridge University Press, 2007
- 7. Language, Culture and Mind: Natural Constructions and Social Kinds by Paul Kockelman, Cambridge University Press, 2006
- 8. Key Concepts in Communication and Cultural Studies by Tim O' Sullivan, Routledge, 1994
- 9. Globalization, Development and the Mass Media by Prof. Colin Sparks, Sage, 2007
- 10. Language and Society in South Asia by Michael C. Shapiro and Harold F. Schiffman, MotilalBanarsidass Publishers, 1981

SEMESTER-VI (Credits-6, Total Marks-50)

603-ENGG-GE-2:

CONTEMPORARY INDIA: WOMEN AND EMPOWERMENT

- 1. Social Construction of Gender: Masculinity and Feminity, Patriarchy and Matriarchy
- 2. Women's Empowerment: Problems and Prospects- Women's Movements in India (Pre-independence, post independence), Women, Nationalism, Partition, ,Women and Political Participation, Women: Diasporicity and Globalization
- 3. Women and Law, Women and the Indian Constitution, Personal Laws(Customary practices on inheritance and Marriage), Property Rights
- 4. Women Empowerment: Objectives and Narratives

Baby Kondiba Kamble 'Jinne Amuche'

RokeyaSakhawat Hossain "Degradation of Women"

Maithreyi Krishna Raj 'Wings Come to Those Who Fly'

SushilNarulla 'Striking New Roots'

Mary Roy 'Three Generations of Women'

Unit1: Students shall answer essay type question, out of 3,in about 300 words, carrying 10 marks, 10x1=10

Unit2: Students shall answer essay type question, out of 3,in about 300 words, carrying 10 marks, 10x1=10

Unit3: Students shall write two short-notes, out of 4, in about 150 words each, carrying 5 marks, 5x2=10

Unit4: Students shall answer essay type question, out of 3,in about 300 words, carrying 10 marks, 10x1=10

Recommended Reading List:

- 1. Sex, Gender, and Society by Ann Oakley, Temple Smith, 1972
- 2. What is Patriarchy? by Kamala Bhasin, Kali for Women, 1993
- 3. Gender by V. Geetha, Stree, 2002
- 4. Women and Law in India ed by Flavia Agnes, Sudhir Chandra, and MonmayeeBasu, Oxford University Press, 2008
- 5. Women and Property in Urban India by Bipasha Baruah, University of British Columbia Press, 2011
- 6. Fields of Protest: Women's Movement in India by Raka Ray, University of Minnesota Press, 1999
- 7. Women and Empowerment in Contemporary India ed by Brati Biswas and RanjanaKaul, Worldview Publications, 2016
- 8. A Space of Her Owned by Leela Gulati and Jasodhara Bagchi, Sage, 2005
- 9. Writing Caste Writing Gender: Narrating Dalit Women's Testimonies ed by Sharmila Rege, Zubaan, 2006
- 10. Indian Women from Darkness to Light: Stories of Oppression, Exploitation, Reaction, Resistance, and Choice by Shoma A. Chatterji, Parumita, 2000
- 11. Loving Women: Being Lesbian in Unprivileged India by Maya Sharma, Yoda Press, 2015
- 12. Motichur tr. Ratri Roy and Prantosh Bandyopadhyay, Oxford University Press, 2015
- 13. Women Contesting Culture Changing Frames of Gender Politics in India ed by Kavita Panjabi and Paromita Chakravarti, Bhatkal & Sen, 2013

SEMESTER: III (Credits-6, Total Marks-50)

Language Core (LC 2) English

303-LC2-ENGG-1:

Paper Title: General Writing Skills

Sl. No.	Contents	Marks
1.	Essay Writing (on a cultural topic: one out of five in	10x1 = 10
	about 300 words)	
2.	Notice Writing (one out of two)	10x1 = 10

3.	Formal and informal letter writing (one out of two)	10x1 = 10
4.	Story Writing (Developing from an initial situation)	10x1 = 10
	(One out of two)	
5.	Internal Assessment (Writing Assignment/Pair	10
	Work/Group Work etc 6 +Attendance 4)	

Recommended Reading:

- 1. Improve your Written English by Marion Field, How-To-Books, UK, 2009.
- 2. Writing as Thinking: A Guided Process Approach by Marcella Frank. Prentice Hall, 1990.
- 3. Study Writing: A Course in Written English for Academic Purposes. Liz Hamp-Lyons & Ben Heasley, Cambridge University Press, 2006.
- 4. *A Comprehensive Grammar of the English Language*. by Geoffrey Leech, Randolph Quirk, and Sidney Greenbaum. Longman, 1985.
- 5. Write to Be Read: Reading, Reflection and Writing. Teacher's Manual by William R. SmalzarCambridge University Press . 2013.
- 6. Developing Language Skills-1 Ed. S.C. Sood et al. Spantech, Delhi 1991
- 7. English at the Workplace Parts 1 and 2, Edited by PromodiniVarma et al., Oxford University Press, 2006.
- 8. Writing Essays: From Paragraph to Essay Student Book, by Dorothy Zemach and Lisa Rumisek, Macmillan, 2011
- 9. A Handbook for Letter Writing by S.C. Gupta, Arihant Publications, 2016
- 10. The Creative Writing Coursebook Edited by, Julia Bell and Paul Neggars, Macmillan, 2001

SEMESTER: IV (Credits-6, Total Marks-50)

403-LC2-ENGG-2

Paper Title: Professional Writing Skills

Sl. No.	Contents	Marks
1.	Note taking and Note making (one out of two)	10x1 = 10
2.	Journalistic Report Writing and Editorial Writing (one out of two)	10x1 = 10
3.	Writing Advertisement Copy and Copy Editing (one out of two)	10x1 = 10
4.	CV Writing and Resume Writing (one out of two)	10x1 = 10
5.	Internal Assessment (Writing Assignment/Pair Work/Group Work etc 6 + Attendance 4)	10

Recommended Readings:

- 1. Eldorado: A Textbook on Communication Skills by Pushkala R., Orient Blackswan Private Limited, 2013.
- 2. Improve Your Communication Skills by Alan Barker, Kogan Page Publishers, 2013.
- 3. Note-Taking Made Easy (Study Smart) Judi Kesselman-Turkel&Franklynn Peterson, University of Wisconsin Press, 2003.
- 4. Interchange (4th Edition) by Jack C. Richards, Cambridge University Press, 2012.
- 5. New Headway (4th Revised edition) by John Liz Soars, Oxford University Press; edition (2014)
- 6. Improve your Written English by Marion Field, How-To-Books, UK, 2009.
- 7. Technical Report Writing Today. Daniel G. Riordon, Cengage Learning, 2013.
- 8. *A Comprehensive Grammar of the English Language*. by Geoffrey Leech, Randolph Quirk, and Sidney Greenbaum. Longman, 1985
- 9. The Perfect CV, Max Eggert, Random House Business, 1992
- 10. Effective Note Making, Fiona McPherson, Wayz Press, 200